

PINEBROOK HOMEOWNERS ASSOCIATION

NEW BOARD MEETING MINUTES September 4, 2016

PINEBROOK TOWN HALL

The meeting was called to order by President Dale Pilgeram at 11:47 AM

Board Meeting Attendees

Present: Dale Pilgeram, President
Steve Moore
Kirt Boyton
Kathy Maloney, Secretary
Amber Collins

Absent: Tony Gutierrez, VP, Michell Coy, Clem Lee- Treasurer

Guests: Kristin Kovacs, Office Support
Social Directors: Sommer Robinson, Christine Snow

Establish New Board and Committees

- **Elect Officers**

- **President**

Steve Moore made a motion to appoint Dale Pilgeram to be President of the Board, Kirt Boyton seconded the motion. Motion carried.

- **Vice President**

Steve Moore made a motion to appoint Tony Gutierrez to be Vice President of the Board, Kirt Boyton seconded the motion. Motion carried.

- **Treasurer**

Kirt Boynton made a motion to appoint Clem Lee to be Treasurer of the Board, Amber Collins seconded the motion. Motion carried.

- **Secretary**

Kirt Boynton made a motion to appoint Kathy Maloney to be Secretary of the Board, Steve Moore seconded the motion. Motion carried.

- **Appointed All Committee Chairs**

- **Finance and Insurance Committee**

Clem Lee will be Committee Chair for the Finance and Insurance Committee, with support from Dale Pilgeram and Kirt Boynton

- **Election Committee**

Tony Gutierrez will be Committee Chair for the Election Committee.

- **Social Committee**

Michelle Coy will be Committee Chair for the Social Committee.

- **Building Review and CC&R Compliance Committee**

Tony Gutierrez will be Building Review and CC&R Compliance Committee Chair, Tony accepted by phone.

- **Maintenance and New Projects Committee**
Steve Moore will be Maintenance and New Projects Committee Chair,

Kathy Maloney made a motion to approve all the committee chairs, Amber Collins seconded the motion. Motion carried.

- **Approve Staff Members**
Kirt Boynton made a motion to approve Sommer Robinson and Christine Snow to be Pinebrook's Social Directors for the 2016/2017 year under the staff member program, Steve Moore second the motion. Motion carried.

Treasurer's Report

Budget: 2016-17 for \$86,625 income from annual dues. Deposited \$59,180. Dues are delinquent with penalty starting October 1st.

- **UFM Plan**
 - Kirt Boynton made the motion to keep the UFM to 26 for the year, Amber Collins seconded the motion. Motion unanimously passed.

President's Report

- Reviewed of Planning Guide and Monthly Schedule of Events
- Established the 2016/2017 Board Meeting Schedule
- Request reading/review of Articles of Incorporation, Bylaws, CC&Rs, P&Ps, Annual Report by all Board Members and Officers

Social Committee Report

- Established upcoming Social Events for 2016/2017 date/time/content/volunteers

Old Business Carryover

- Fish planting decision
- Dead Tree (mortality)
- Fire Station Painting / Cleaning up Dead trees on their lot

New Business

- Kirt Boynton would like to see Pinebrook go paperless, now that we have WIFI. Will be addressed at the October meeting.

Meeting Adjourned: 1:11 PM

**Next Board Meeting: Saturday, 10/22/16 at 10:00 AM
In the Pinebrook Town Hall**

Respectfully Submitted:

**Kristin Kovacs
Office Support**