PINEBROOK HOMEOWNERS ASSOCIATION
Nominations-Election MEETING MINUTES
September 6, 2020

PINEBROOK TOWN HALL

The meeting was called to order by President Dale Pilgeram at 9:30 AM

Board Meeting Attendees

Present: Dale Pilgeram, President   Tony Gutierrez, VP,
               Brian Musgrave, Secretary   Kirt Boynton, Treasurer
               Michelle Coy, Director   Mike Coffee, Director

Absent: Jeff Gately, Director   Ken Kennard, Director

Guests: Kristin Kovacs

Election Committee Report

- **Recognize 4 returning Board Members** Tony Gutierrez, Jeff Gately, Ken Kennard and Brian Musgrave

    Nominate/Approve (3) New, 2 Year Term Board Members
    Brian Musgrave made the motion to approve Mike Coffee, Michelle Coy, Kirt Boynton, to serve on the Board for a twoyear term, second by Tony Gutierrez
    >   Ayes (6)   Noes (0)   Absent (1)   Abstained (0)

- **Recognize Retiring Board Member**
    None.

- **Old Business**
    Recommendation for Staff Positions
    Mike Coffee made the motion to keep the current support of Kathy Skinner, for Social Support, David Gellerman and Manuel Ferreira for Gardening and Construction second by Tony Gutierrez.
    >   Ayes (6)   Noes (0)   Absent (1)   Abstained (0)

- **Recommendations for Employee and Contract Position**
    Mike Coffee made the motion to continue with 1 part time facility attendant (Carrie Lopez), 1 cleaning (Megan and Tony Silva) Office Manager (Kristin Kovacs) and Maintenance (Antonio Lopez), second by Kirt Boynton.
    >   Ayes (5)   Noes (0)   Absent (2)   Abstained (0)

- **Town Hall Cleaning**
    If the staff member, which is a UFM, is let go because of poor work they will return to the original number they were on the waitlist. The cleaning person must report every month to the office on when they came in to clean. Kirt Boynton made the motion to approve the staff members quality of performance, second by Michelle Coy.
    >   Ayes (5)   Noes (0)   Absent (2)   Abstained (0)

- **Camp Host**
    Rich and Hope Logie worked out well and has mentioned he would like to return.

Meeting Adjourned: 9:49 AM
Submitted: Kristin Kovacs Office Support