



POLICY and PROCEDURE

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ASSOCIATION MEMBERS RIGHT TO SPEAK AT PINEBROOK BOARD MEETINGS

Purpose

To establish a procedure to both allow and control speakers at Association Board Meetings.

Policy

All Pinebrook Homeowners' Association members in good standing have the right to speak at regular meetings of the Pinebrook Board of Directors in accordance with the procedures contained in this Policy and Procedure.

Reference

None

Forms

None

Procedure

1. Members may request, in writing, that an item be placed on the agenda for the next scheduled board meeting. In this instance, the item will be placed on the agenda under "new" or "old" business as applicable, in the order determined by the President. The request must be received 5 days before the Board Meeting to allow for posting.
2. Member(s) may appear at a board meeting, unannounced, and request an item be placed on a future agenda, or that they be allowed to address the board on a specific subject.
3. In either 1 or 2 above, the board will make a reasonable effort to handle the agenda item, or discuss the unannounced subject early in the meeting to minimize the time necessary for non board members to remain at the meeting.
4. Final determination of whether any item discussion will be allowed to continue prior to the "old business" or "new business" agenda sequence will rest with the presiding officer of the meeting.
5. Whereas members are allowed to address the board with new items on any subject, the board can discuss the item but cannot vote on a resolution (unless the item is on the "posted agenda" (posted a minimum of 4 days before the meeting to be in compliance with the state law)). The board can place the item on the next meeting "old or new business" agenda for voting resolution at that time.
6. In no case shall non-agenda items be allowed to unreasonably delay action on the meeting's scheduled agenda items.

Summary of Change from Previous Issue

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